

After sample collection and transportation to the facility, the laboratory must check the integrity of the sample by checking the following items:

- 1) Signs of Leakage or breakage.
- 2) Completeness of sample collection forms including date and time sampled, collector's name, sample identification, special reporting requirements, special detection limits, requested analysis and appropriate signatures.
- 3) Sample Identification label on legible water resistant or other suitable non-running ink where applicable.
- 4) Receipt of all samples listed on the Chain of Custody or other paperwork.
- 5) Use of appropriate sample containers, adequate volume, and preservation.
- 6) Adherence to specified holding times.
- 7) Temperature of samples requiring thermal preservation will be checked and recorded.
- 8) Chemical preservation will be checked if appropriate. The pH of VOA samples will be checked at analysis. Results will be recorded on the COC or in the VOA logbook.